

# Citations

## A quick guide to using the Books24x7 citation feature

The Citations feature allows individuals to reference a source, whether a book, document, report or video in Chicago Manual of Style, MLA or APA format. A direct export to RefWorks is also available from the Citations feature.

Note that references to online materials contain links directly to the content referenced. Access to Books24x7 is required to follow the link to the content.

### Generating a citation

1. To generate a Citation for a title, find the title either by searching for it or navigating to anywhere within the title. Click on the word *Citation* shown in the descriptive copy for the title.
2. The Citations window will display three reference format options: Chicago Manual of Style, MLA and APA. Select a radio button to dynamically transform the reference shown in the Citations window.
3. You may place your cursor within the Citation to copy and paste the reference into your document.
4. To close the Citation, simply click on the X in the upper right corner of the Citation.



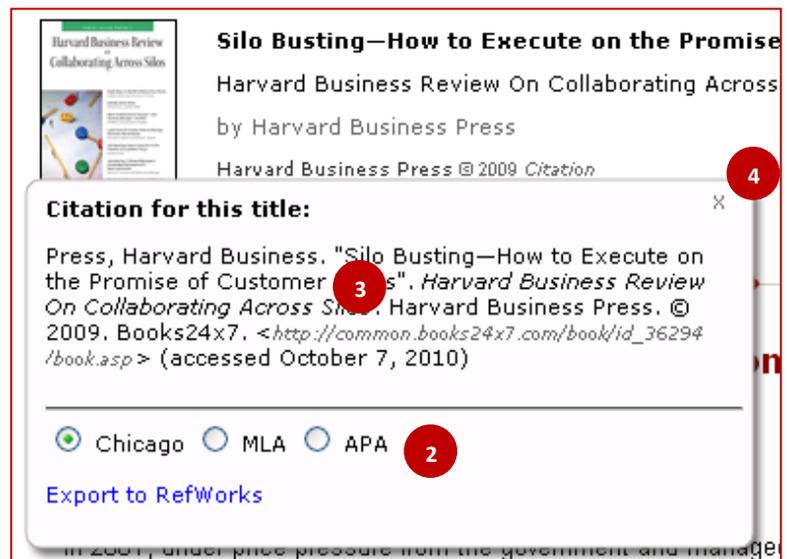
Harvard Business Review  
Collaborating Across Silos

**Harvard Business Review On Collaborating Across Silos**  
by Harvard Business Press  
Harvard Business Press © 2009 (225 pages)  
ISBN:9781422175613

**Citation**

Examining the team dynamics and environment at firms from Royal Bank of Scotland to Nokia to Marriott, this book shows how to increase their capacity for collaboration, and isolates factors.

Topics: [Harvard Business Review Compilations](#), [Managing Strategy](#)



Harvard Business Review  
Collaborating Across Silos

**Silo Busting—How to Execute on the Promise of Customer Silos**  
Harvard Business Review On Collaborating Across Silos  
by Harvard Business Press  
Harvard Business Press © 2009

**Citation for this title:**

Press, Harvard Business. "Silo Busting—How to Execute on the Promise of Customer Silos". *Harvard Business Review On Collaborating Across Silos*. Harvard Business Press. © 2009. Books24x7. <[http://common.books24x7.com/book/id\\_36294/book.asp](http://common.books24x7.com/book/id_36294/book.asp)> (accessed October 7, 2010)

Chicago  MLA  APA

[Export to RefWorks](#)

### Exporting a reference into RefWorks

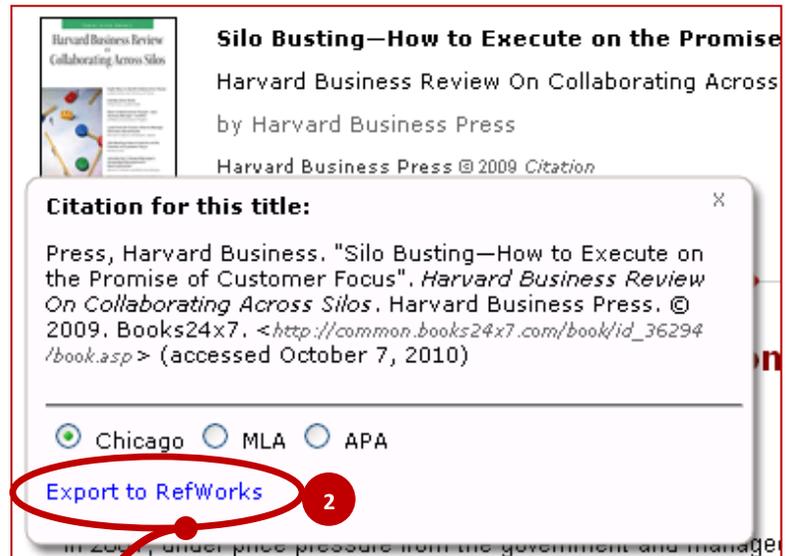
If you have a valid RefWorks account, you may export reference information for a title into RefWorks.

1. Find your title by searching for it or navigating to anywhere within the title. Click on the word *Citation* shown in the descriptive copy for the title. A dynamic Citation window will automatically launch over the page.

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- Click on the "Export to RefWorks" link found within the Citations window. Two possible scenarios will occur:
  - Reference information for the title will automatically be transferred to an open RefWorks account on your computer.
  - The login page to RefWorks will open in a separate Web browser. Enter your login information and view reference information for the pertinent title automatically uploaded to RefWorks.
  - You may edit the citation data if necessary after you have exported to RefWorks.
  - Note: RefWorks is a separate service that is not affiliated with Books24x7 and may require a fee.



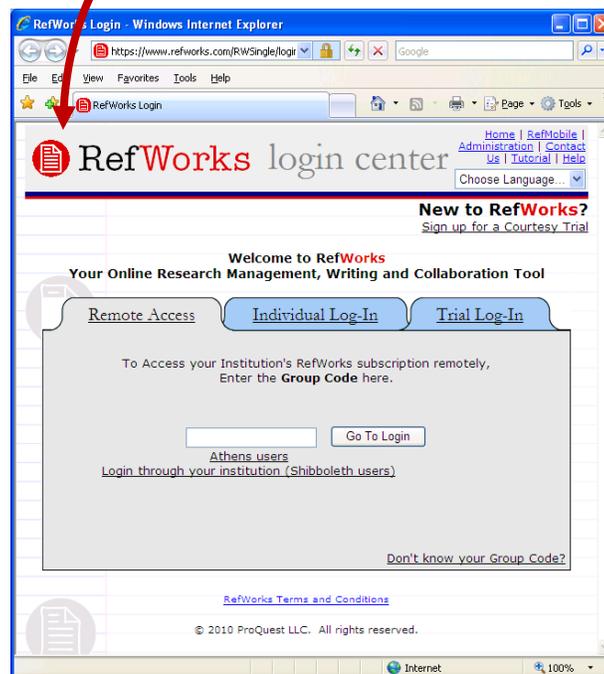
**Silo Busting—How to Execute on the Promise**  
Harvard Business Review On Collaborating Across  
by Harvard Business Press  
Harvard Business Press © 2009 *Citation*

**Citation for this title:**

Press, Harvard Business. "Silo Busting—How to Execute on the Promise of Customer Focus". *Harvard Business Review On Collaborating Across Silos*. Harvard Business Press. © 2009. Books24x7. <[http://common.books24x7.com/book/id\\_36294/book.asp](http://common.books24x7.com/book/id_36294/book.asp)> (accessed October 7, 2010)

Chicago  MLA  APA

**Export to RefWorks** 2



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